

INSTRUCTIONS FOR UPLOADING CONTRIBUTIONS

Dear Sir/Madam :

Please, follow carefully the next steps to upload contributions into this Folder area.

1.- This is the link to the 2nd WORKSHOP UPLOADING & DISCUSSION AREA
<http://www.meliaproject.eu/administrative-management/workgroup.2006-08-28.4909720949/workshop-n.2>

...but maybe you are not login yet.

You will find the login control on the screen upper-right side (see details in the following picture extracted from the 1st Workshop):

Site Map Contact

MELIA

Mediterranean Dialogue on Integrated Water Management

You are here: Home → MELIA WORKSHOPS contributions → 1st WORKSHOP on "Water culture and water conflict in the Mediterranean Area" → UPLOADING AREA FOR CONTRIBUTIONS to the 1st MELIA Workshop

Navigation

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- MELIA WORKSHOPS contributions
 - 1st WORKSHOP on "Water culture and water conflict in the Mediterranean Area"
 - UPLOADING AREA FOR CONTRIBUTIONS to the 1st MELIA Workshop**
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UPLOADING AREA FOR CONTRIBUTIONS to the 1st MELIA Workshop

▲ Up one level

VERY IMPORTANT: YOU NEED TO LOG IN FOR UPLOADING YOUR SELECTED CONTRIBUTION. THEN, AFTER LOG IN, CLICK ON THE "ADD ITEM" AND THEN "FILE" MENU CONTROL TO SUBMIT YOUR CONTRIBUTION.

There are currently no items in this folder.

Log in

Workgroup Members

You need to be a MELIA Portal registered member to see these Workgroup Members' list

2.- Please, introduce the login and password and then click on Log in control button (see details next picture):

Site Map Contact

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You are here: Home

Please log in

To access this part of the site, you need to log in with your user name and password.

Account details

Login Name
Login names are case sensitive, make sure the caps lock key is not enabled.

Password
Case sensitive, make sure caps lock is not enabled.
If you have forgotten your password, [click here to retrieve it.](#)

Remember my name.
Check this to have your user name filled in automatically when you log in later.

Please log out or exit your browser when you're done.

Search

Upcoming Events

- II International Conference SmallWat07 Wastewater Treatment in Small Communities Seville (Spain), 2007-11-11
- CAIWA-2007 International Conference on Adaptive & Integrated Water Management Basel, Switzerland, 2007-11-12

3.- Please, click on the Menu (“Add item”) control, and then on “File” option.

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The screenshot shows the MELIA website interface. On the left is a 'Navigation' sidebar with a tree structure: Home, MELIA WORKSHOPS contributions, 1st WORKSHOP on "Water culture and water conflict in the Mediterranean Area", and a highlighted folder 'UPLOADING AREA FOR CONTRIBUTIONS to the 1st MELIA Workshop'. The main content area has a title 'UPLOADING AREA FOR CONTRIBUTIONS to the 1st MELIA Workshop' and a message: 'VERY IMPORTANT !!! : PLEASE, DOWNLOAD THE "INSTRUCTION: CONTRIBUTIONS.PDF" FILE SHOWN BELOW. There are currently no items in this folder.' A red arrow points to the 'Add item' dropdown menu, which is open and shows options: Event, File (highlighted), Folder, Image, Link, and Page. On the right, a 'Workgroup Members' list includes names like Agata Lo Tauro, Almotazbelaah Abadi, Ameer Younes, etc.

4.- Please, fulfill the COMPULSORY fields described below:

- 1.- **Title** of your contribution
- 2.- Browse your **File** contribution from your Computer in order to upload it
- 3.- Then click on **Save** button

An external file uploaded to the site.

Title 1 (compulsory)

Description (optional)
A short summary of the content

File 2 (compulsory)

Related Item(s)

Allow Discussion on this item
 Default
 Enabled
 Disabled

3 (compulsory)

VERY IMPORTANT !!!: If you want to introduce a comment into a Document for discussion, you need to install into your Personal Computer (PC) the [EXTERNAL EDITOR TOOL \(click here\)](#) and then, please, follow the provided instructions into the page 20 of the [MELIA WEBSITE & KM SYSTEM EXTRANET USER'S GUIDE \(click here\)](#).

That's all. Thank you for your collaboration. If you have any problem, please, don't hesitate to contact the MELIA Webmaster: juanmi@orgc.csic.es